



THE CARTOPHILATELIC SOCIETY BYLAWS

REVISION 2

APPROVED: JULY 1, 2012

- I. Name: This organization will be known as The CartoPhilatelic Society.
- II. Historical Note: The CartoPhilatelic Society was reconstituted from the original Carto-Philatelists, the Map Stamp Study Unit of the American Topical Association, founded in 1955. The Map Stamp Study Unit also published a quarterly journal, The Carto-Philatelist. These Bylaws supersede the Constitution of the Map Stamp Study Unit.
- III. Purpose: The purpose of The CartoPhilatelic Society is to support members in collecting stamps with maps or related themes; to share information regarding maps on stamps with and between members; and to encourage others to engage in collecting and studying maps on stamps and corollary material.
- IV. Organization: The CartoPhilatelic Society is a non-profit, non-incorporated group of individuals, libraries, and other societies or organizations interested in studying and promoting the collecting of maps on stamps. Dues and contributions to the Society are NOT tax deductible.
- V. Membership: Membership is open to any individual, society, library or other organization interested in collecting or studying maps on stamps, or making such information available to others.
- VI. Officers:
 - Executive Committee: The CartoPhilatelic Society will be directed by an Executive Committee made up of the elected officers of the Society. The Executive Committee will meet from time to time at the discretion of the President. Any Executive Committee member can call for a meeting of the Executive Committee.
 - The elected officers are: President, Vice President, Secretary-Treasurer, European Representative, Asia/Pacific/Australia Representative, and one at-large representative.
 - The office of Secretary-Treasurer can be held by one person or at the discretion of the Officers by two people. A majority vote of the elected Officers is necessary to separate or combine the positions of Secretary and Treasurer.
 - Appointed Representatives: The President will appoint an Editor of the journal, a Webmaster, and a Checklist Editor. Those appointed will continue in their roles until they resign or are removed from their positions by the President. The President may, from time to time, appoint other representatives as needed.
 - Qualifications for Elected or Appointed positions: Any individual member in good standing (that is dues fully paid) is eligible to serve in any elected or appointed position.

Elections: All elected officers will serve for a term of 3 years. The fiscal year for the Society will begin April 1 each year, so new officers will begin their terms on April 1 of the year they are elected. Request for nominations will be published in the October issue of The New CartoPhilatelist preceding the election date. Nominees and ballots will be included in the following January issue, with votes to be submitted by March 1. The Executive Committee will meet to verify the election results, which will then be published in the April issue of The New CartoPhilatelist.

Vacancies: If any vacancies occur among elected officers, the President will appoint a replacement who will hold office until the next regularly scheduled election. Should the President's position become vacant, the Executive Committee will select a replacement.

Removal from office: Any member may request the Executive Committee to hold a special election to determine if a current officer should be removed from office. Such request must be in writing and must also have the written concurrence of at least 10% of the members in good standing. The President will set up the election as soon as practical after these conditions are met. Members will be given 30 days to vote at which time the Executive Committee will meet to verify the results.

Final decision on elections: In the event the results of an election are in dispute, the Executive Committee will meet to resolve the issue, seeking input from those involved. Once the situation has been studied, the Executive Committee will reach a decision; such decision shall be considered final. As an alternate, the Executive Committee can order the election void and call for a revote by the membership.

Matters to be brought to the Executive Committee: Any member may request any matter relating to the Society to be brought before the Executive Committee. Such request will be in writing to any Executive Committee member who can then call for a meeting of the Executive Committee.

- VII. Dues: The Executive Committee will establish annual dues, which may be adjusted from time to time. Different dues levels may be established to offset costs in distributing The New CartoPhilatelist.
- VIII. Publications: The Society will publish a journal called The New CartoPhilatelist. It is expected this will be a quarterly publication but that may be varied by the Executive Committee. All members in good standing will each receive issues of The New CartoPhilatelist. The journal may also be distributed to others as determined by the Executive Committee.

The Society will also publish a Maps on Stamps Checklist. This Checklist will be made available to members only at a cost to be established by the Executive Committee. It is the responsibility of the Checklist Editor to keep this updated and issue revisions as needed.

The Society will, to the best of its ability, maintain a functioning and up-to-date website.

The Executive Committee may from time to time authorize publication of other materials by the Society.

- IX. Meetings: The Executive Committee may from time to time call for a general membership meeting. At least 3 months notice will be provided for any general membership meeting.
- X. Format for meetings, voting, etc.: Where these Bylaws mention meetings, voting, and written communication, the following guidelines apply:
- “Meetings” may be conducted in person, via teleconference, or via other electronic medium such as e-mail or other Internet-based communications.
- “Written” can be either hard copy or e-mail.
- “Voting” can be done by either hard copy or e-mail.
- XI. Expenditures: The Secretary-Treasurer is authorized to pay Society obligations for normal operating expenses such as costs associated with Society publications. Other expenses that are less than \$100 can also be paid by the Secretary-Treasurer without further approval. Any non-routine expenditure over \$100 must be approved by the Executive Committee.
- The Secretary-Treasurer will issue an annual financial report to the Executive Committee and to the membership. The report will include fund balances, a summary of expenditures by major categories and a summary of income.
- XII. Approval: These Bylaws and any proposed changes in the future will be submitted to the membership for approval. Approval by a majority of those voting will constitute approval of these Bylaws. Notice of such approval will be published in The New CartoPhilatelist and copies will be made available to current and new members.
- XIII. Modification: Any member may propose changes to the Bylaws. Such proposed changes will be submitted to the Executive Committee for review. If approved by the Executive Committee such changes will be submitted to the membership for consideration.

Revision History:

Revision 1 (approved 11/1/2005): Initial approved version of Bylaws based on the Constitution of the Carto-Philatelists, The Map on Stamp Study Unit of the America Topical Association.

Revision 2 (approved 7/1/2012): Added Asia/Pacific/Australia Representative; allowed Secretary-Treasurer to be held by one or two people at the discretion of the officers.